

Hustisford School District

District Office

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Heather Cramer

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John Kiefer

Director Financial Services

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Clint Bushey

Principal

John Hustis Elementary

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Margaret Bell

Principal

Terri Kreitzman

Director of Special Education

Buildings and Grounds Committee Meeting Minutes of Monday, April 1, 2019

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, April 1, 2019, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair; Steve Weinheimer, Member; John Kiefer, Financial Manager; and Heather Cramer, District Administrator

Absent: Kris Roeseler, District Maintenance Coordinator

New Business:

- Update Kris Roeseler—Maintenance projects and schedule—Mr. Roeseler was unable to attend and did not provide a report.
- Unesco Update/Discussion and Community Survey—The committee discussed the survey results from the Unesco survey conducted with school personnel and board members. The committee will discuss the findings at a future board meeting.
- Johnson Controls Planned Service Renewal—The committee reviewed the proposal for renewal of the service contract with Johnson Controls. The proposal will be forwarded to the full board for approval.
- Summer Maintenance Schedule/Projects—The committee discussed projects to think about for the summer including flooring at JHE, floor finishing in art room at HS, food storage room floor finishing at HS, and outside doors at JHE
- Gym Floor Refinishing Bids—The committee reviewed the various bids from the vendors for the gym floor. The committee will place it on the board agenda for discussion.
- HS Gym Bleacher Bids—The committee reviewed the bids from various vendors. The committee will place this topic on board discussion for the next meeting.
- Custodial Position Posting—The committee discussed posting the position for 4 hours daily. This position is needed to help bring our staff to full capacity.
- Custodial Request—There was a request brought forward from a custodian for the committee to discuss. At this time the committee decided not to move the request to the full board.
- Custodial Summer Staffing—The committee discussed brining on summer help for the custodial crew. The committee is looking to employ 2 HS age students for summer help.
- Lawn Mowing Bid for Summer 2019—The committee reviewed the lawn mowing bid submitted for 2019. The committee recommends moving it to a full board vote.
- Evacuation Drill Update—Mrs. Cramer updated the committee on the evacuation drill conducted for the district. The evacuation drill was successful and continues to help meet its safety and security goals.